

MASTER'S THESIS GUIDELINES

International Master in Data Analytics

University of Hildesheim



Assignment of students to supervisors:

- In case the student has a topic, he/she is required to prepare proposal (proposal template can be found on the Learnweb or/and website) and add it to the Learnweb course (No need to email supervisors in this stage). Once reviewed, the supervisor's name will be added and the student can contact him accordingly.
- The student will be assigned to the supervisor the most aligned to these topics and with lowest workload.
- In case the student does not have a topic, he/she can check available topics on our Learnweb or/and website and contact the supervisors accordingly.
- For further queries, contact our Master's Thesis manager.

Industry related topics:

- The student is required to prepare a proposal (proposal template can be found on the Learnweb or/and website) including the company contact (name and email) and add it to the Learnweb course (No need to email supervisors in this stage). Once reviewed, the supervisor's name will be added and the student can contact him accordingly.
- The supervisor needs to send his/her review for the proposal and:
 - Accept the topic
 - Ask the student to rewrite it if it is not clear enough
 - Reject it and propose the student a new topic
- The attendance of the company's supervisor is mandatory in the first idea talk and the defense of the student (possibly remote attendance).

Checklist for students before thesis submission:

- The complete thesis should contain at least 60 pages
- The cover page should contain: "Master Thesis:" the title of the thesis and the student's name
- The thesis (and especially abstract and introduction) should not contain any grammatical mistake or typo.
- Plagiarism is forbidden and will result in the failure of the student in the master thesis.
- Slides with further information can be found on the website along with a sample template.

First Idea Talks and Thesis Defenses:

- The First Idea Talks and Thesis Defenses usually take place every Tuesday 18:00-20:00 during the term and 16:00-18:00 in the semester break.
- The student is required to submit the title and the abstract to his/her supervisor 8 days before the seminar day. Without that, the talk will be cancelled.
- The student is required to submit the slides on the Learnweb 1 day before the seminar day.

Useful Links:

- Website: https://www.ismll.uni-hildesheim.de/master/master_en.html
- LearnWeb: <https://www.uni-hildesheim.de/learnweb2020/course/view.php?id=842>